The meeting was called to order by President R. Voigt at 6:30 PM.

I. Members present (P), absent (A) or excused (E): Voigt_P Klotz_P Ehrlich_P Kinas_P Lemkuil_P Rudser_E Deal_A Karrels_P Becker_P Larson_P Verheyen_P

II. Motion by P. Lemkuil to accept the September 12, 2013 minutes as presented and amended to reflect that A. Becker was present, not absent. Second by J. Karrels. Motion carried 9-0

III. Citizen Comments not on the agenda
   - Nothing Submitted

IV. Old Business:
   A. Elected Official’s Report
      - Ald. Ehrlich reported that Main Street will be rebuilding
   B. Planning Commission Rep Report
      - Nothing Reported
   C. Director’s Report
      - Reviewed and Submitted
      - Staff reported that at the Coal Dock Committee meeting park rules signage was discussed as well as a 15 mph speed limit
   D. Update on Application for National Recreation and Park Association’s (NRPA) Gold Medal Award
      - Staff again provided the Board with a description of the NRPA Gold Medal and application process
      - Staff reported that intent is to apply for the Gold Medal in 2014
      - Staff asked J. Verheyen to compile a Google Doc with all of the 2013 application questions, so Board can fill out in preparation for the 2014 form
   E. Revisit Discussion on Lake Ridge Subdivision Survey Results
      - Ald. Rudser was not present to give update, so item was tabled until November
   F. Revisit Discussion on Community Ice Rink
      - Board directed Staff to not install the ice rink this year as it has been under utilized, the weather has not cooperated in recent years and it is costing a good deal of staff time and resources
      - Board will revisit this decision after the season

V. New Business
   A. Review and Recommend Hiring of Staff
      - Motion made by M. Ehrlich to approve the staff as presented. Seconded by M.A. Klotz. Motion carried 9-0
B. Review and Recommend Facility Use Requests
   • Nothing Submitted

C. Review and Recommend Rental Areas and Fees for Coal Dock Park
   • Staff informed Board that rental areas and fees need to be established for Coal Dock Park
   • Board discussed and decided that the “Great Lawn” area is the best place to allow for rentals
   • Board also discussed rentals fees. The thought was to have higher fees for the Coal Dock areas as they are considered a “marquee” location
   • Board decided that any need for utility marking be paid for, as is done in Rotary Park, by the renter
   • Staff informed Board that City Engineer Vanden Noven stated that as long as tent stakes are driven at least 10 feet away from the paths in the park, there should be no need for the marking of utilities
   • Motion made by P. Lemkuil to approve the rental of the “Great Lawn” area on the Coal dock Park at the all-day rate of $200 for residents and $400 for non-residents. Seconded by A. Becker. Motion carried 9-0

D. Review and Recommend Amended Park Hours for Fisherman’s Park
   • Staff informed Board that the hours of Fisherman’s Park need to be amended to match those of Rotary and Coal Dock Parks. The Park time for Rotary and Coal Dock Parks is from 6 am to 11 pm. Fisherman’s Park is currently from 6 am to 10 pm
   • Motion made by M. Ehrlich to approve amending the hours of Fisherman’s Park to 6 am until 11 pm to match the established hours of Rotary and Coal Dock Parks. Seconded by M.A. Klotz. Motion carried 9-0

E. Review and Recommend Amending Ordinance 14.02.020.3 (Park Regulations - Unlawful Conduct) to Include a Speed Limit of 15 MPH for Coal Dock Park
   • Staff advised Board that Coal Dock Committee discussed having a speed limit set for the access road in the Park
   • Staff also advised Board that the current Ordinance for the Regulation of City Parks only addresses Upper Lake Park in regard to a speed limit. The posted speed limit in Upper Lake Park is 20 mph. Therefore, an amendment to the Ordinance should be made to include Coal Dock Park
   • Motion made by M.A. Klotz to approve amending Ordinance 14.02.020.3 (Park Regulations - Unlawful Conduct) to include a speed limit of 15 MPH for Coal Dock Park. Seconded by M. Ehrlich. Motion carried 9-0

F. Review and Recommend Amending Ordinance 14.02.020.4 (Park Regulations - Unlawful Conduct) to Include Coal Dock Park
   • Staff advised Board that the current Ordinance for the Regulation of City Parks does not include Coal Dock Park
   • Motion made by B. Larson to approve amending Ordinance 14.02.020.3 (Park Regulations - Unlawful Conduct) to include Coal Dock Park. Seconded by P. Lemkuil. Motion carried 9-0

G. Discuss Port Washington Parks and Recreation Foundation Board Member Options
   • Staff requested that Board approve members for the Foundation. Typically, this type of group has approximately 3 to 7 members
   • Staff has asked that Board think of possible members and be ready to discuss options at the November meeting, so a consensus can be approved
H. Discuss Water Park Season Pass Reciprocity Agreement
   • Staff asked that Board look at the current agreement and decide if they would like to continue it as written or not
   • Staff advised Board that every year, there are more Grafton residents visiting Pirates' Hollow than Port Washington residents traveling to the Grafton pool
   • Staff also advised Board that since the fees and rules are different for each Water Park, there have been some issues with enforcement at our facility
   • Ald. Ehrlich suggested that it might be better to charge the Grafton residents, the Port Washington resident rate instead of charging them the non-resident fee
   • Board asked that this item be placed on the November agenda for a vote

I. Meet and Welcome New Recreation Maintenance Person
   • Staff introduced Al Evenson as the new Recreation Maintenance person

VI. Any Other Business That May Properly Come Before the Board
   • Nothing Submitted

VII. Motion to adjourn by M. Ehrlich. Seconded by M.A. Klotz. Motion carried unanimously. Meeting adjourned at 7:35 PM.

Respectfully Submitted,
Sue Kinas
Secretary